

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

E-TENDER NOTICE

NIT No: IIFM/M(M)/21/01

Dated: 03-03-2021

Online Item Rate Tender (Two Bid System- Technical and Financial) are invited from reputed, experienced Town Planner registered in Town & Country Planning, Bhopal:

T. No	Name of work	PAC. (In Rs)	Time allowed for completion of work	EMD (Rs)	Online Processing fee
1	Physical and Contour Survey, preparation of Site plan of IIFM campus having all building details	4.00 lakhs	20 days	Rs 10,000/-	Online Payment

1. The Tenderers intending to participate in this Tender are required to get enrolled on the portal <https://moefcc.euniwizard.com> Enrolment on the above mentioned Portal is mandatory. For registration on ITI portal one time charges of Rs. 2360/- (Rs 2000/- + 18% GST) shall be payable through online payment. **Validity of online registration is 1 year** after which re-registration charges at that time shall be applicable. The required documents are to be uploaded on portal during registration process.

Upon successful registration, an acknowledgement mail shall be sent by ITI Ltd., e-Wizard a copy of which shall be required at ewizardhelpdesk@gmail.com to ensure account activation.

2. The tenderers have to digitally sign their bids before submitting the bids hashes online thus the tenderers are advised to obtain Digital Certificates. The Bidders may contact ITI Ltd, for obtaining Class - III Digital Signature Certificates

3. Tender documents are available in the website <https://moefcc.euniwizard.com> which can be purchase and downloaded from **03.03.21, 10:30 AM to 10.03.21 up to 5:30 PM**. And bid submission date from **03.03.21, 10:30 AM to 10.03.21 up to 5:30 PM**.

4. Note: Online Processing Fee of Rs.634/- (including GST) to be made online.

5. EMD of Rs 10,000/- should be submitted with the Physical Envelope 'A' in the form of Demand draft drawn from any Nationalized Bank in favour of **Director, IIFM**

6. The tenderers are required to submit Envelope 'A' physically as per the date (12.03.2021 up to 2.00pm) to the Chief Administrative Officer, Indian Institute of Forest Management, Nehru Nagar, Post Box no-357, Bhopal-462003.

The Physical Envelope 'A' should contain the following.

Kindly upload scan copies of below mentioned documents under Technical Qualification (Envelope A) & Submit Physical copy of the documents in department office in due date.

1. EMD (DD)
2. Proof of Registration in Town & Country Planning for 15 years
3. Experience in Topographical Survey with latest electronic equipment
4. Income Tax return of last three years
5. GST registration copy
6. Any Other Document

Note: Tenders which qualify the technical bid will only be considered for opening of Financial Bid, rest of the Financial bid will be rejected. IIFM reserves the right to reject any or all the Tenders received without assigning any reason(s) thereof

Tender Date Schedule:

S.No	Stages Name	Stages By	Start Date and Time	End Date and Time
1	TENDER RELEASE	DEPARTMENT	03 -03-2021 10:30 AM	
2	TENDER PURCHASE & DOWNLOAD	BIDDER	03-03-2021 10:30 AM - 10-03-2021 05:30 PM	
3	BID SUBMISSION	BIDDER	03-03-2021 10:30 AM - 10-03-2021 05:30 PM	
4	TENDER CLOSING	DEPARTMENT	10-03-2021 06:00 PM	
5	TENDER OPENING (Technical Bid)	DEPARTMENT	12-03-2021 3:00 PM	
6	TENDER OPENING (Financial Bid)	DEPARTMENT	22.03.2021 3:00PM	

For Support: Bidders should get in touch with Mr Anand Singh, contact no 9650970101 for e-tendering support.

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{Chief Administrative officer}

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

INDIAN INSTITUTE OF FOREST MANAGEMENT

(Tender No.IIFM/M(M)/21/01)

TECHNICAL BID

Name of Work: Physical and Contour Survey & Preparation of Site plan of IIFM campus, Bhopal

(Please put the Bid in separate sealed envelope duly marked and signed across the flap)

(Do not write the amount here. Amount must be mentioned in the FINANCIAL BID)

1. Name of Firm :
2. Office Address with Phone Nos:

(Please tick mark the following columns appropriately)

S.No	Particulars	Yes	No	Enclosures No
01	Proof of Registration in Town & Country Planning for 15 years			
02	Experience in Topographical Survey with latest electronic equipment			
03	Whether EMD deposited or not			
04	Income Tax return of last three years			
05	GST registration copy			
06	Up to 1 crore income PAN card of the Sole proprietor Above 1 crore income PAN card in the name of the firm with audited account is required			

Proof of all above documents duly self-attested with seal, earnest money in the form of DD may be submitted along with the technical bid.

Place:

Date:

{Name & Signature of the Contractor with seal and address}

FINANCIAL BID

INDIAN INSTITUTE OF FOREST MANAGEMENT

Tender No. IIFM/M(M)/21/01

Name of Work: Physical and Contour Survey & Preparation of Site plan of IIFM campus, Bhopal

Schedule of Items

S. No	Item description	Quantity	Rate	Amount
01	Consultation fee for Physical and contour survey of entire land of IIFM campus with complete drawing	1 Job		
02	Consultation fee for preparation of site plan of IIFM campus showing all buildings and areas (existing and proposed buildings)	1 Job		
	Total			
	GST in %			
	Total Amount			

Please provide the bank account number along with the IFSC Code and Pan Card copy for releasing the payment.

Signature of the Party with Seal