



**INDIAN INSTITUTE OF FOREST MANAGEMENT**  
(An autonomous Institute of the Ministry of Environment, Forest & Climate  
Change, Government of India)  
Post Box No. 357, Nehru Nagar, BHOPAL-462003

## **RECRUITMENT – Faculty Positions & CAO**

**(Advt. No. IIFM/PERS/PSC-49 (1)/2016)**

Indian Institute of Forest Management is a premier national level Institute engaged in education, training, research and consultancy in the area of natural resource management. The Institute invites applications for filling up the following positions: -

Sl.	Name of Post	Pay Scale	No. of Posts	Mode of Recruitment
1.	Faculty Positions at the level of: Assistant Professor/ Associate Professor/ Professor	PB-3: Rs 15600-39100+GP Rs 7600 PB-4: Rs 37400-67000+ GP Rs 8900 PB-4 Rs 37400-67000 + GP Rs 10000	03 Posts	On deputation
2.	Chief Administrative Officer	PB-4: Rs 37400-67000 + GP Rs 8700	01 Post	On Deputation

### **Qualifications, Experience and other requirements:**

**1. Faculty positions** (03 Posts) on deputation basis at the level of Assistant Professor/Associate Professor/Professor in the faculty areas of (i) Technical Forestry and Information Technology & Quantitative Techniques from outstanding Indian Forest Service(IFS) Officers with strong academic background and expertise in the respective areas.

(a) Desirable qualification: Outstanding officers who have earned reputation for field innovations, extensive field experience and Ph.D. degree. The person who has made significant contributions to knowledge demonstrated by academic publications but not having Ph.D. degree may also be considered.

(i) Appointment of IFS officers on deputation to IIFM in the Pay Band: PB-3, Rs.15600-39100 with Grade Pay of Rs. 7600/- pm (corresponding to Deputy Conservator of Forests).

Eligibility: The IFS officers, who have completed 9 years of service, shall be eligible for appointment as Assistant Professor

(ii) Appointment of IFS officers on deputation to IIFM in the Pay Band: PB-4, Rs.37400-67000 with Grade Pay of Rs.8900/- pm (corresponding to Conservator of Forests).

Eligibility: The IFS officers, who have completed 14 years of service, shall be eligible for appointment as Associate Professor

(iii) Appointment of IFS officers on deputation to IIFM in the Pay Band: PB-4, Rs.37400-67000 with Grade Pay of Rs.10,000/- pm (Corresponding to Chief Conservator of Forests)

Eligibility: The IFS officers, who have completed 18 years of service, shall be eligible for appointment as Professor.

- (b) Deputation tenure: The tenure shall ordinarily be for five years but liable to be terminated at an earlier date or extendable at the discretion of the competent authority/cadre controlling authority.
- (c) **Age limit:** Maximum age limit for all the above positions shall be 55 years.

Based on the number and quality of applications received, the Institute may short-list the candidates for the appropriate faculty positions based on the qualifications and experience of the candidates.

2. **Chief Administrative Officer (1 Post)** on deputation basis in the pay scale of PB-4: Rs.37400-67000 + GP Rs. 8,700 plus allowances and other facilities as per IIFM's rules.

The position is of a senior functionary, who provides total administrative support for all the activities, supervises and directs all administrative functions in the Institute. In addition to that, he requires to lead a team of Officers in the Institute and guide them in their day to day activities.

(a) **Required Qualifications & Experience:**

All India Service/Central Government Group 'A' service officers holding analogous post on regular basis, having excellent organizing skills, high performance orientation and ability to make continuous systemic improvements will be preferred.

The tenure shall ordinarily be for three years but liable to be terminated at an earlier date or extendable at the discretion of the competent authority/cadre controlling authority. Those who have applied in response to the previous advertisement need not apply again

- (b) **Age limit:** Maximum age limit for all the above positions shall be 55 years.

The Institute reserves the right to fill up or not to fill up any or all the posts or to shortlist and select the candidates in any suitable position against the above posts. Mere fulfilling of the minimum qualifications and/or experience will not confer any right to the candidates for being called for interview or/and for his/her selection.

Interested candidates fulfilling the eligibility conditions may submit their applications in the prescribed format, which can be downloaded from the website [www.iifm.ac.in](http://www.iifm.ac.in), through proper channel along with (a) attested copies of certificates, certified copies of APARs/ACRs of preceding five years and (c) Vigilance Clearance certificates to the Director, Indian Institute of Forest Management, P B No.357, Nehru Nagar, Bhopal-462003.

**The last date for submission of applications is 09<sup>th</sup> December, 2016. Applications received after the last date or not submitted in the prescribed format and along with the desired documents and/or through proper channel shall not be considered**

**(Director)**

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**APPLICATION FORM FOR FACULTY POSITIONS  
(Advt. No.IIFM/PERS/PSC-49/2016)**

PHOTO

**(a) Personal Information**

01	Post Applied for (Only one post to be mentioned)	
	Faculty Area (Only one faculty area to be mentioned)	
02	Name	Surname      First Name      Second Name
03	Father's/Husband's Name	
04	Date of Birth	<b>Age :</b> <b>DoB: in DDMMYY format:</b>
05	Contact Address	_____ _____ _____ _____ Email :----- Ph. with STD(O) ----- (R)----- Mob :----- Fax :-----

**(b) Educational Qualifications (In chronological order):**

Degree/ Diploma*	Name of the Institution/ University	Passing Year	Grade**/ Division	Percentage of marks	Main Subjects

\*If Diploma, then whether it is equivalent to Degree, if yes, then details to be furnished like equivalence given by organization (AICTE/AIU etc.)

\*\* In case, if the University/Institute has not awarded division, then equivalence certificate in terms of Grade from the University/Institution should be given.

<b>(c) Areas of Specialization :</b>							
a)							
b)							
c)							
<b>(d) Teaching/Research/work experience :</b>							
<b>Total Years of Experience:</b>							
i) Teaching : Years :					Months:		
ii) Research : Years :					Months:		
iii) Administration: Years :					Months:		
<b>(e) Position Held in Detail:</b>							
S. No.	Designation	Organization	From	To	Scale of pay	Gross Monthly pay	Nature of Job
<b>(f) Details of Publications:</b>							
<b>i)</b>	<b>International refereed journal with citation:</b>						
	1.						
	2.						
	3.						
<b>ii)</b>	<b>National refereed journal with citation:</b>						
	1.						
	2.						
	3.						
<b>iii)</b>	<b>Other Publications, including Books/Monographs; Conference/Seminar proceedings with details:</b>						
	1.						
	2.						
	3.						
<b>(g) Research projects handled with details :</b>							
	1.						
	2.						
	3.						

**(h) Awards/Honors/Scholarships:**

1
2
3
4

**(i) Details of Academic Administration/Administrative Experiences:**

1.
2.
3.

**(j) Any other Information:**

1.
2.
3.

**Declaration by the Applicant**

I hereby declare that all the particulars stated in the application & enclosures are true to the best of my knowledge and belief.

(Signature of the Applicant)

Place:

Date :

**NB:** Self attested copies of certificates/testimonials should be submitted along with the application.

**List of enclosures:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**(To be filled in by the concerned State/UT Government/Forwarding Office)**

1	Name of the applicant	
2	Cadre(In case of AIS Officers)	
3	Year of allotment	
4	Date of superannuation	
5	Whether the officer is clear from Vigilance angle	
6	Are there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7	Has the officer ever been reprimanded/ penalized or debarred from deputation, if so the details thereof	
8	Whether original/copies (attested) of APARs of Last five years enclosed	

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected, the services of the officer shall be placed at the disposal of the Institute.

Name & designation of the Head of the

: \_\_\_\_\_

Forest Department of the State/UT or  
the authorized Officer

: \_\_\_\_\_

(Office Seal)

Name and Signature of the officer concerned  
in the State Government/UT Government

Date:

Place:



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**APPLICATION FOR THE POST OF  
CHIEF ADMINISTRATIVE OFFICER  
(ADVT. NO. IIFM/PERS/PSC-49/2016)**

Affix Passport-size  
Photograph

1.	Name of the applicant	
2.	Service/year of allotment	
3.	Cadre (In case of AIS Officers)	
4.	Date of Birth	
5.	Present pay scale with date of commencement of scale of pay	
6.	Present post held	
7.	Full Address for correspondence	<hr/> <hr/> <hr/> <hr/> Email : _____ Ph. with STD(O) _____ ( R ) _____ Mob : _____ Fax : _____

**8. Educational Qualifications**

S.No.	Degree/ Diploma	Name of the Institution/ University	Passing Year	Division	Main Subjects

9. Details of Experience (in descending order) (Use separate sheet, if required)						
S.No.	Years		Post held	Name of the Organization	Main responsibilities in the post	Special attributes/ achievements
	From	To				

10. Details of all deputation postings (in descending order)					
S.No.	Years		Post held	Organization	Main areas of responsibilities of the post held
	From	To			

11. Two References:	
1. Name 2. Designation 3. Address 4. Mob. No. 5. E-mail :	1. Name 2. Designation 3. Address 4. Mob. No. 5. E-mail :

12. Date of return to Cadre from last deputation
<b>Declaration by the Applicant</b>
I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief.
(Signature of the Applicant)
Place: Date :



**(To be filled in by the Head of Office/Forwarding Officer)**

1	Name of the applicant	
2	Cadre/Service	
3	Year of allotment/Date of appointment	
4	Date of superannuation	
5	Whether the officer is clear from Vigilance angle	
6	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7	Has the officer ever been reprimanded/ penalized or debarred from deputation, if so the details thereof	
8	Whether original/copies (attested) of ACRs/APARs of Last five years enclosed	

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for the posting, the services of the officer shall be placed at the disposal of the Institute.

Name & designation of the Head of the  
Office or the authorized Officer  
with office seal

Date:  
Place: