

**INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL  
MANDATORY DISCLOSURE (2013-14)**

**16.5 PGDBM/PGDM/MBA PROGRAMMES**

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

**I NAME OF THE INSTITUTION**

- Address including telephone, Fax, e-mail.  
Indian Institute of Forest Management  
Nehru Nagar  
Bhopal 462 003  
Madhya Pradesh  
EPABX: 0755-2775716, 2773799, Fax: 0755-2772878  
director@iifm.ac.in, yogesh@iifm.ac.in

**II. NAME AND ADDRESS OF THE DIRECTOR**

**Dr Giridhar A Kinhal**

**Director**

**III. GOVERNANCE**

- Members of the Board and their brief background.  
**Members of the Board of Governors - uploaded**
- Members of Academic Advisory Body  
**Members of the Academic Council - uploaded**  
Faculty Council:  
The Members of the Faculty Council include the Director (as Chairman), the Dean (as Vice Chairman) and all the faculty members of the Institute. The Faculty Council meetings are held at regular basis.
- Frequency of the Board Meetings and Academic Advisory Body.  
Ordinarily B.O.G. meets once in three months; and Academic Council once in a year.
- Organizational chart and processes.  
Director is Head of the institution. All academic activities of the Institute are looked after by the faculty members as task heads (Chairperson/Coordinators). The Chief Administrative Officer, Managers, Dy. Managers, Librarian, and Systems Manager, supported by other staff members perform administrative monitoring and supervision in effective implementation of the academic activities.
- Nature and Extent of involvement of faculty and students in academic affairs/improvements.  
Faculty Council comprising of the Director, Dean and all the faculty members decide and recommend (to the Academic Council and to the Board of Governors) all matters related to the academic activities of the Institute.  
Students Affairs Council (SAC) under the guidance of the faculty member and managed by the students. The SAC works as an interface between the students and the institute and organizes various extra-curricular activities for the overall development of students as professionals.

#### IV. PROGRAMMES

- Name of the Programmes (Full Time) approved by the AICTE.  
Post Graduate Programme in Forestry Management (PGDFM)  
Fellow Programme in Management (FPM)
- Name of the Programmes (Part Time) approved by the AICTE.  
NIL.
- Name and duration of programme(s). if any, not approved by AICTE and being run in the same campus : NIL

##### AICTE approved programmes:

- For each Programme the following details are to be given:
- Name : PGDFM FPM
- Number of seats: 93 08
- Duration: 02 years 04 years
- Cut off mark for admission during the last year.
- The details of aggregate highest and lowest CAT percentile scores of candidates admitted in PGDFM 2013-15 batch were as follows (irrespective of IIFM rank):-

	<b>Gen</b>	<b>SC</b>	<b>ST</b>	<b>DA</b>	<b>OBC-Non creamy</b>
Highest CAT percentile:	98.72	73.67	52.84	57.20	87.25
Lowest CAT percentile:	80.05	46.73	42.14	52.10	64.95
Total number of students:	42	13	03	03	22

##### **FPM 2012-16**

Eligibility: (1) A Bachelors Degree with atleast 50 percent marks, and (2) Masters degree (minimum two years prescribed duration after 10+2+3 years of formal education) in relevant discipline (relevancy has to be decided by the IIFM) with atleast 55% marks including Five Year/Four year Integrated Masters Degree programme and with good academic records (Or) Professional qualification like CA, ICWA, CS with atleast 55% marks (Or) For IIFM Graduates, who have done PGDFM and IIM Graduates who have done PGDM, the minimum OGPA of 3.00 in 4.33 maximum scale, is required (Or) For MRM Post graduates from IIFM, with 3.00 CGPA.

Admission is through following tracks: CAT, GMAT, UGC-CSIR-JRF/NET,GATE, ICAR NET, FRI entrance test for Ph.D, PGDFM/PGDM with minimum OGPA of 3.00, MRM with 3.00 CGPA, All India and allied services officers, officers in scale II of nationalized bank, officers of equivalent rank of PSU.

Candidates who do not have any of the above required tracks score/qualification, but have experience of 5 years or more have to clear the Written test conducted by IIFM.

- Fee: For PGDFM programme : Batch 2013-15 : Rs.4 lakhs for General/OBC candidates and Rs.2.40 lakhs for SC/ST candidates .
- For FPM programme: No fee is charged. Monthly fellowship of Rs.12,000/- for first and second year, and Rs.14,000/- for third and fourth year are granted for non-sponsored candidates . Contingency Grant of Rs.20,000/- per year, for four years, for purchasing relevant books, journals, etc. are also granted out of Institute's funds.
- Placement Facilities  
Campus placement: For PGDFM programme, 100% placement till last batch.  
Campus placement: For FPM programme: No provision for campus placement.
- Campus placement in last two years with minimum salary, maximum salary and average salary.

**Placement details uploaded on the web site.**

- Name and duration of programme(s) having affiliation/collaboration with Foreign University(s) Institution(s) and being run in the same Campus along with status of AICTE approval.

Nil.

- Details of the Foreign Institution/University: Not applicable
- Name of the University/Institution: Not Applicable

If yes, the name of the agency which has approves equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.: - Not applicable -

## V. FACULTY

- Number of faculty members: 33
- Permanent faculty: 28, IFS Deputation 5 ,
- Visiting faculty Nil
- Adjunct faculty Nil
- Guest faculty: Invited for various courses.
- Profile of each faculty with qualifications, total experience, age and duration of employment at the Institute concerned.

### **Profile of faculty members – uploaded**

- Number of faculty employed and left during the last two years  
Employed 10, which includes IFS faculty on deputation 4
- Profile of Director/Principal with qualifications, total experience, age and duration of employment at the Institute concerned.

### **Profile of the Director – uploaded**

- Whether student's assessment of faculty is in force.  
Yes.

## VI . FEE

- Details of fee, as approved by State Fee Committee, for the Institution.  
Not applicable.
- Time schedule for payment of fee for the entire programme.  
PGDFM: For first year, at the time of admission during April-June, and by 30<sup>th</sup> June next year for 2<sup>nd</sup> year fee.
- Fee waivers granted with amount and name of students.  
No.
- Number of scholarships offered by the institute with the name of students, duration and amount.  
Central Sector Scholarship scheme for SC/ST students granted by the Ministry of Social Justice and Empowerment, and Tribal Affairs, respectively as per the rules and regulations stipulated by the respective Ministry.
- Criteria for fee waivers/scholarships.: Not applicable
- Estimated cost of Boarding and Lodging in Hostels.  
Academic fee included in Lodging charges. Boarding charges: Rs.1500/- approx. cooperative mess is run by the students and all infrastructure and staff facility is provided by the Institute.

## VII. ADMISSION

- Number of seats sanctioned with the year of approval.  
2013-15: 93 seats for PGDFM programme and 8 seats for FPM programme.
- Number of students admitted under various categories each year in the last 2 years.  
PGDFM Programme 2013-15: 83 students; 2012-14 : 84 students (GEN 45, NC-OBC 22, SC-14, ST-3, DA-Nil).  
FPM Programme: 2013-17 : 02
- Number of applications received during last two years.
- PGDFM programme: 2012-14 1607 applications
- PGDFM programme: 2013-15 1540 applications
- FPM programme: 2012-16: 81
- FPM programme: 2013-17: 54

## VIII. ADMISSION PROCEDURE

- Mention the admission test being followed, name and address of the Test Agency and its URL(website).  
PGDFM Admission through CAT being conducted by IIMs.  
FPM: Admission is through following tracks:  
CAT, GMAT, UGC-CSIR-JRF/NET,GATE, ICAR NET, FRI entrance test for Ph.D, PGDFM/PGDM with minimum OGPA of 3.00, MRM with 3.00 CGPA, All India and allied services officers, officers in scale II of nationalized bank, officers of equivalent rank of PSU.  
Candidates who do not have any of the above required tracks score/qualification, but have experience of 5 years or more have to clear the Written test conducted by IIFM.
- Number of seats allotted to different Test Qualified candidates  
CAT,MAT,XAT,JMET,ATMA,CET,JEE (State conducted tests/University tests).  
All seats are filled through CAT for PGDFM  
All seats are to be filled as per the admission test as given above for FPM.
- Calendar:
- Last date for request for applications: For PGDFM programme, 10 December 2012.
- Last date for request for applications: For FPM programme: 22 April 2013
- Dates for Group Discussion(GD)/Interviews.: PGDFM; March 2013.  
FPM: May 2013
- Dates for announcing final results: PGDFM; April 2013.  
FPM: May 2013
- Release of admission list (main list and waiting list should be announced on the same day  
Yes.
- Date for acceptance by the candidate (time given should in no case be less then 15 days)  
○ Yes
- Last date for closing of admission  
June third week with registration of students followed by one week's orientation programme (attendance during orientation programme is compulsory) for PGDFM and FPM programmes.
- Starting of the Academic session.  
Third week of June with orientation programme and regular classes from 1<sup>st</sup> July for PGDFM and FPM programmes.

## The waiting list should be activated only on the expiry of date of main list

Yes.

- The policy of refund of the fee, in case of withdrawal, should be clearly notified. Refund of fee after deduction of processing fee of Rs.1000 is allowed till the date of registration of the candidates during the third week of June for PGDFM. No Fee is charged for FPM programme.

### IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

- Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.  
PGDFM: CAT total percentile 60%, GD 20%, Interview 20%  
FPM: Stage A –  
Admission is through following tracks: CAT, GMAT, UGC-CSIR-JRF/NET,GATE, ICAR NET, FRI entrance test for Ph.D, PGDFM/PGDM with minimum OGPA of 3.00, MRM with 3.00 CGPA, All India and allied services officers, officers in scale II of nationalized bank, officers of equivalent rank of PSU.  
Candidates who do not have any of the above required tracks score/qualification, but have experience of 5 years or more have to clear the Written test conducted by IIFM.  
  
Stage B – Group Discussion & Interview.
- Mention the minimum level of acceptance, if any, for any criteria.  
PGDFM: Being decided by the Admission Committee each year.  
FPM: Being decided by the Admission Committee each year.
- Mention the cut-off levels of percentage & percentile scores (section –wise and /or total as case may be)of the candidates in the admission test who are called for GD/Interview.  
PGDFM: Being decided by the Admission Committee each year.  
FPM: Being decided by the Admission Committee each year.
- Mention last two years cut-off percentage and percentile (section –wise and /or total as the as the case may be) of the candidates called for GD/Interview.

#### PGDFM:

#### CAT percentile in each section

Year	Gen	SC	ST	DA	NC-OBC
PGDFM 2012-14					
Sectional	50	30	30	30	40
Overall	75	45	45	50	60
PGDFM 2013-15					
Overall	80.05	44.46	42.14	50.60	64.95

**The cut-off percentile indicated above is for calling for GD/PI only. This does not indicate the aggregate or component wise percentile of the last candidate admitted.**

- Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

**Item No. 1 – IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.**

**The Website must be dynamically updated with regard to X - XIII**

#### **X. APPLICATION FORM**

- Downloadable application form, with online submission possibilities.  
Yes, Download of application is possible.

#### **XI. LIST OF APPLICANTS**

- List of candidates whose applications have been received along with percentile/percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

Complete CAT scores of the candidates applied to the IIFM are being obtained directly from IIM as per the M.O.U. being entered with them every year. There is no Management quota.

#### **XII. CRITERIA FOR GD/PERSONAL INTERVIEW**

- Norms adopted for calling the candidates for Group Discussion /Personal Interview. (It has to be strictly in order of merit.)  
PGDFM: Cut off percentile in each section of the CAT examination at a desired level for General, SC/ST/DA (PWD)/OBC Non-creamy candidates as decided by the Admission Committee each year.  
FPM: Cut off percentile in each section of the CAT examination at a desired level, GMAT, UGC-CSIR NET qualified, Written test conducted by IIFM for candidates with 5 years Post Masters experience, (4 years for Engineering graduates).
- Attributes for evaluation in GD/Interview.  
PGDFM programme: GD: Participation, Presentation, Opinion leader & reasoning. PI: Personality, Communication & Analytical Ability; Aptitude towards sector; Subject knowledge as per qualification.  
FPM programme: GD: Communication skills; Subject Analysis; Participation; Written Summary. PI: Spoken English; Subject Knowledge; Intellectual Potential; Commitment for Research; Academic Record.

#### **XIII. RESULTS**

- Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)  
Yes.
- Score of the individual candidates called for Group Discussion and interview in each of the components including the test and in total, arranged in order of merit.  
Yes.

- List of candidates who have been offered admission in each category.
- Yes.
- Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.  
Yes.
- List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.  
Yes.

**Note : Suppression and / or misrepresentation of information would attract appropriate penal action.**