



INDIAN INSTITUTE OF FOREST MANAGEMENT

INDIAN INSTITUTE OF FOREST MANAGEMENT,
POST BOX 357, NEHRU NAGAR BHOPAL 462 003
Tel: EPABX :0755-2775716,2773799, Fax: 0755-2772878

E-TENDER NOTICE

NIT No: IIFM/TENDERS/2018-19/HOSTEL FURNITURE

Online Tender, (Two Bid System- Technical and Financial) are invited from Original Equipment Manufacturers (OEM) or their authorized dealers for supply of Hostel Furniture as per the Schedule of Requirements in the Tender Document. Last date for receipt of bids is 24-07-2018.

Detailed tender documents are available in our website www.iifm.ac.in/tenders and www.eprocure.gov.in

(Chief Administrative Officer)

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E-TENDER NOTICE

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Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: <https://moefcc.euniwizard.com>

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: <https://moefcc.euniwizard.com>) with clicking on the link "Online bidder Registration" on the e-tender Portal by paying the Registration fee of Rs. 2000/- (excluding GST) year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on e- Procurement portal. (<https://moefcc.euniwizard.com>)

Please feel free to contact ITI Helpdesk (as given below) for any query related to e-tendering.

1. Helpdesk landline No: 011-49606060, 2. Dheeraj-9113711647, 3. Mr. Amit Kumar Jha-9999728398

Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees sixty thousand only) should be submitted with the Physical Envelope A in the form of Demand Draft drawn from any Nationalised Indian Bank in favour of Director, IIFM. NSIC & MSME registered firm are exempted from payment of EMD for which valid certificate to be enclosed.

The tenderers are required to submit Envelope 'A' physically latest by 24-07-2018 0430 hrs to the Chief Administrative Officer, Indian Institute of Forest Management, Post Box No.457, Nehru Nagar, Bhopal -462003.

Please upload scan copies of following documents under Technical Qualification (Envelope A) and submit physical copies of the documents to the Chief Administrative Officer, Indian Institute of Forest Management, Nehru Nagar, Bhopal in due date :

1. DD for Earnest Money Deposit/NSIC Certificate.
2. Registration Certificate
3. Experience in Similar work in past three years
4. Income Tax Return of last three years.
5. Any other document

Tenders which qualify the technical bid will only be considered for opening of Financial Bid, rest of the Financial bid will be rejected. IIFM reserves the right to reject any or all the tenders received without assigning any reason(s) thereto.

The Schedule of this tender is as follows :

Name of Work	supply of Hostel Furniture
Bid Security (Earnest Money Deposit)	Rs. 60,000/- in the form of Account payee DD in favour of "Director, Indian Institute of Forest Management" payable at Bhopal.
Availability of tender document on website :	03-07-2018 10:00 AM
https://moefcc.euniwizard.com/	
Last date of submission of tender	24-07-2018 up to 14:30 P.M.
Date and time for opening online technical bids	24-07-2018 at 15:00 P.M.
Date and time for opening online financial bids for technically Qualified bidders.	-----
Place of Opening of Bid	Indian Institute of Forest Management, Bhopal
Officer Inviting Bid	Chief Administrative Officer Indian Institute of Forest Management Nehru Nagar, Bhopal 462003
Tender Processing Fee	Rs. 590/- (Five Hundred Ninety Rupees only) Including GST

(Chief Administrative Office)

**SCHEDULE OF REQUIREMENTS AND
SPECIFICATIONS FOR HOSTEL FURNITURE
(Tender No. IIFM/TENDERS/2017-18/HOSTEL FURNITURE)**

SPECIFICATIONS

1) Metal Bed (QTY 80 NOS)

Cots of dimensions 2150 x 900 x 570mm with overall dimensions / cross sections of each component. Joints shall be interlocked and welded to render a flawless appearance. The 4 legs outer frame shall be made out of 40 x 40 CR square tube 1.6mm thickness with horizontal support of dia 31.7mm, 1.6mm thick CR tube and vertical bracing of 19mm dia , 1.2 mm thick all thick at 150mm intervals.

The top of the cots made with CR sheet of 1.22mm thick bed bottom four sides bending 50 x 30 mm and closing internally with C channels 50 x 30 mm CR sheet 1.22mm thickness with inside 2 nos reinforced with 2 formed lengthwise channels of size 15 x 50 x 50 x 15 mm with CR sheet of 1mm thickness , flanged ark welded inside the length wise with 5 inches gap.

Corner brackets side 4 nos welded and outer side corner brackets 4 nos fitted with nut and bolt system (3 mm thickness and 125mm length)

The lower bed height shall be 370mm and two sides head and top bow between top bottoms to leg height is 200mm. the top of the pipe shall be closed with MS square watcher. Leg bottom to be fixed with PVC bush height 35x 3mm thickness.

The CR sheet and pipe sections to be pre-treated and are to be epoxy powder coated 50-60 microns thickness grey shade as per IS:101, all CR tubes shall be conformed to IS7138 -1973 and CR sheets conformed IS:513D

2) Mattress with pillow (80Nos)

Supply of mattress made out of blend of Coir and PUF with the specification of 70 Kg/m2 coir with 63mm thickness and 18KG/m2 density PUF of thickness 13mm (Total thickness of the mattress should be not less than 76mm) of size 2150 mm(L) x 900 mm (W) x 76mm(H).

The manufacturing technology should prevents the growth of fungi, bacteria, and mites on the mattress surface. This mattress should be with rubberized coir and Flexi-PUF core to provide the optimum support. The mattress is covered with cotton fabric with 80 GSM.

3) Study chair(QTY 80 NOS)

Seat and Back rest- single piece shell is injection-moulded of polypropylene **with Linking facility**. The chair color should not get faded with outdoor usage or with the direct sunlight. The Legs should be designed to interlock each other without the use of tools or brackets, overlapping legs should appear as single leg to reduce the visual cluster. Chair should be

linking facility to attached one chair to another. 520(Distance between two legs as in the drawing) X depth of the chair 410X total height of the chair 930.

4) Study Table (QTY 80 NOS)

Supply, delivery and assembling at site Tables for hostel with the following specifications:

The over all dimension should be 1350 x 750 x 750mm. I type legs are constructed by 30 x 30 x 1.2mm thick CR tube with 0.6mm CRCA sheet having rectangular perforation with powder coated finish of 60Microns. Modesty made with 0.9mm CRCA sheet with rectangular shape perforation with Power coat finish of 60Microns. Work surface is made out of 25mm thick pre-laminated particle board with 2mm thick edge banding. The table tops should have metal nut insets to join between tops and metal legs with metal bolts (at least 8 numbers).

5) Slotted Angle Racks (QTY 40 NOS)

Supply, delivery and assembling at site Slotted Angle Racks of 6 ft Height. The Panels shall be of size 30" x 18" x 0.8mm thick (5) nos. Each Panel shall withstand a load of 100 kg/sqmt UDL. The Angles of size 35x35x1.8mm shall be in a single piece of length 6', without joints and shall confirm to IS: 5986 (ST 42). Open racks with Side straps on two sides(Left and Right), 150mm heigh. The Panels shall be made up of mild steel sheets, not less than 0.8 mm thick and shall confirm to IS 513 D. Epoxy Polyester powder coating of BS Grey colour and shade shall be applied to all components with an average dry film thickness of not less than 50 microns.

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

GENERAL TERMS AND CONDITIONS OF TENDER

(No. IIFM/TENDERS/2018-19/HOSTEL FURNITURE)

01. The tenderer should submit all required documents asked for in the Technical Bid format, failing which the Tender will be rejected.

02. The rates quoted should be indicated in figures as well as in words and there should not be any overwriting as far as possible. Overwriting, if any, should be initialed and office seal affixed.

03. Each and every page of the tender documents should be signed by the Tenderer and be submitted with the Technical Bid as a token of acceptance of terms and conditions of this tender. Technical Bid and Financial Bid should be put in separate sealed covers and both the covers should be put in a big cover, super-scribing "Tender for supply of Hostel Furniture". Corrections, if any, should be duly signed with seal.

04. The quantities specified are only indicative and for the purpose of estimate only. The institute shall be at liberty to vary (delete/reduce/increase) the quantum of the item. Also the Institute has the full right to order or not to order the item to the successful Tenderer.

05. The rates quoted (In Indian Rupees) for each item should be inclusive of all charges etc, cost of material, labour charges, supply and installation at IIFM. No concessional forms will be issued for any tax rebate. Tax as applicable at the time of billing will be paid in addition to quoted price.

06. The Director, IIFM, Bhopal reserves the right to accept or reject any or all the offers in full or apart or to waive off any formality, minor deviations and omissions without assigning any reason(s) or to cancel the tender in whole. The Institute reserves the right to reject conditional Tenders and also relax any conditions of Tender at its discretion.

07. Submission of offers shall be treated as the acceptance of Terms and Conditions of Tender and any counter terms shall not be accepted.

08. Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or does not supply the aforesaid items within the stipulated period, the aforesaid EMD will be forfeited.

09. The rates quoted by the bidder shall remain firm till the completion of the job and price variation shall not be entertained.

10. Performance Bank Gurantee/Security Deposit: The successful tenderer shall furnish Bank Guarantee/performance guarantee which will be equal to 5% (five percent) of the work order value, in the form of Bank Guarantee from an Indian Nationalized Bank failing which 5% (five percent) of the work order value will be withheld for the period of the guarantee/warranty.

11. Breach of Terms and Conditions: In case of breach of any of terms and conditions mentioned above, the Director, IIFM will have the right to cancel the work order without assigning and reason thereof, and reserves the right to procure the items mentioned in the purchase order from alternate sources and their extra cost incurred thereof, if any, shall be recovered from the successful bidder and nothing will be payable by this Institute in that event and the security deposit in the form of performance Bank Guarantee shall be encashed.

12. The firm shall not assign or sublet the work or any part of it to any other person or party.
13. The tender is not transferable.
14. No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.
15. In case of non-compliance of the work order after entering into Agreement or withdrawal of the offer after submitting tender, the EMD/Security Deposit will be forfeited and the party will be black listed for 3 years. Also, further action shall be taken at the costs of the Party.
16. The Institute is not in any way bound to accept the lowest or any quotation and reserves the right to accept any quotation in whole or any part of the quotation or portion of the quantity offered and reserves the right if required to negotiate with any or all the Tenderers without assigning any reason(s), whatsoever.
17. In case of delay in supply within the specified time period in the Supply Order, Director IIFM without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a sum equivalent to 0.5% per week (To be calculated on number of day basis) of the price of the undelivered items upto maximum of 5%. Such penalty will be deducted from the Bills of the firm or from the Security Deposit of the Vendor.
18. In case of inferior quality of items, or supply of items not as per the approved specifications/sample, the Institute has the right to reject the complete material and cancel the supply order and forfeit the EMD including black-listing of the party; or to impose appropriate amount of penalty as decided by the Institute
19. The Tenderer should have its own establishment, which can be inspected at call by IIFM, before finalization of the Tender.
20. The selected party should be able to offer a minimum guarantee of one year for repair/replacement of the items, in case of faults/damage on the furniture items due to manufacturing defects, noticed if any.
21. The Institute has the right to retain the rates of L-1 to L-3 parties as deemed fit.
22. Criteria for award of supply order will be based on the rates quoted by the bidders, besides fulfilling other criteria as asked for in the Tender documents.
23. Validity of this Tender will be 3 months from the date of submission of the Tender.
24. If the last date of receipt and opening of the Tender happens to be a declared holiday by unforeseen circumstances, the Tender will be received and opened on the immediate next working day.
25. A self declaration, declaring the bidder has not been blacklisted by a Central/State/Local Government Organisation/Academic Institution/PSU to be submitted.
27. IIFM requires that the bidders who wish to bid for this work have highest standards of ethics. IIFM reserve the right to reject a bid if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. IIFM may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of the contract.

26. In case of any ambiguity/dispute in the interpretation of any of the clauses in this tender document, interpretation/decision of the Director, IIFM shall be final and binding on all parties.

(Seal and signature of Tenderer)

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

SPECIFIC TERMS AND CONDITIONS OF TENDER

(No. IIFM/TENDERS/2018-19/HOSTEL FURNITURE)

01. The tenderers should have satisfactorily completed same/similar supply (atleast one of them in Central Government/Autonomous Body/Central PSU/State Corporation/Research Centres) of the Total Estimated Value (TEV) for the last three Financial Years, ie. FY 2015-16, FY 2016-17 and FY 2017-18.
02. The tenderers average manufacturing financial turnover during the last three financial years should be atleast 500 lakhs. CA certified copy to be submitted to this effect.
03. **Earnest Money Deposit** (refundable) **of Rs. 60,000/- (Rupees sixty thousand only)** should be submitted by way of Demand Draft drawn in favour of Director, Indian Institute of Forest Management, Bhopal, alongwith the Tender. Tender received without the EMD will be rejected. NSIC/MSME Registered firms are exempted from submitting EMD for which they have to submit copy of valid registration certificate of NSIC/MSME.
04. The technically qualified bidders will be required to submit samples of each item to IIFM for the approval of the committee constituted for the purpose. Samples must be submitted exactly as per specification given in the tender documents. Party who fail to submit samples will be considered as technically disqualified. Only the financial bids of those bidders whose are technically qualified will be opened and other bids will be rejected.
05. Delivery Period/Timelines :- The deliveries, installation and demonstration must be completed within 45 days from the date of issuing Purchase Order. The time is the essence of the contract and therefore it is mandatory for the bidders who respond to this bid to meet these expectations, as they are tightly linked to IIFM's plans of completing the work within the time frame.
06. The tenderer should meet the following minimum criteria for pre-qualification :
 - a) The tenderers average manufacturing financial turnover during the last three financial years should be at least 500 lakhs. CA certified copy to be submitted as per Annexure I.
 - b) In the case of OEM, they must have their own manufacturing unit since 7 years (proof to be enclosed) along with following documents/certificates.
 - i) Company Registration/Incorporation Certificate.
 - ii) Excise Registration Certificate.
 - iii) GST Registration Certificate
 - iv) ISO9001 and BIFMA Certificate (copy to be attached)
 - v) Factory Act License
 - vi) PF & ESI Registration Certificate
 - vii) Audited Balance Sheet with returns for FY 2015-16, FY 2016-17 and FY 2017-18.
 - viii) Bidders must have atleast one single order of 80% of the Total Estimated Value (TEV), atleast two single order of 60% of TEV, atleast three single order of 40% of TEV. Copies to be enclosed for proof.
 - ix) Bidders should not be under liquidation, Arbitration, Court receivership or similar proceedings. Should submit self declaration for the same. Any false/wrong information provided may result in summarily rejecting the Bid at any stage.

- c) In the case of Dealers, they should have following document apart from the above documents :
- i) Authorisation Certificate from OEM
 - ii) 7 years experience in the same field. Enclose proof.

ANNEXURE I TO SPECIFIC TERMS AND CONDITIONS OF TENDER
(No. IIFM/TENDERS/2018-19/HOSTEL FURNITURE)

A statement showing the result of operation and financial position of firm during proceeding three years in the format given below :

Sl	Description	FY 2015-16	FY 2016-17	FY 2017-18
1	Sales (Gross)			
2	Less Sales Tax			
3	Less Excise Duty			
4	Less Trading Sale			
5	Gross Manufacturing sale (1+2+3)			
6	Net Manufacturing sale 1-(2+3)			
7	Net Profit Before Tax			

Certified by
Chartered Accountant
With Seal and Membership Number

Company
Authorized Signatory

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

(No. IIFM/TENDERS/2018-19/HOSTEL FURNITURE)

TECHNICAL BID FORMAT

Sr.No.	Technical requirements	Yes	No	Attachment Number.
01	Copy of currently valid Company Registration/Incorporation Certificate or Registration under Company Law. (to be attached).			
02	Copy of currently valid Original Equipment Manufacturer's (OEM) or their authorized Dealership certificate. (to be attached).			
03	Copies of Audited Balance Sheet with Returns of Last 3 Financial Years.(FY 2015-16, FY 2016-17 and FY 2017-18 to be attached).			
04	CA certified copy showing the average manufacturing financial turnover during the last 3 years is more than Rs.500 lakh. (as per Annexure I to Specific Terms & Conditions of the Tender			
05	Copy of : i) Atleast one order of 80% of the Total Estimated Value (TEV). ii) Atleast two order of 60% of the TEV, iii) Atleast Three order of 40% of the TEV.			
06	Copy of PAN Card (to be attached.)			
07	Corpies of 1. Registration 2. GST Registration 3. Factory Act License			
08	Copies of certificates of ISO 9001 and BIFMA Certificate.			
09	Bid document duly filled in and signed as token of acceptance of Terms and Conditions of Tender.			
10	EMD of Rs.60,000/- by Demand Draft drawn from any Nationalized Bank in favour of Director IIFM, Bhopal. (NSIC/MSME registered firms to attach copy of currently valid certificate for exemption from EMD)			
11	Self Declaration in letter head stating that Bidder is not under liquidation, Arbitration, Court receivership or similar proceedings.			
12	Self declaration in letter head stating that the bidder has not been blacklisted by a Central/State/Local Government Organisation/Academic Institution/PSU to be submitted.			

Date:**(Signature & Seal of Tenderer)**

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

(No. IIFM/TENDERS/2018-19/HOSTEL FURNITURE)

FINANCIAL BID FORMAT FOR SUPPLY OF HOSTEL FURNITURE

DETAILS OF ITEM WITH SPECIFICATIONS FOR WHICH RATES TO BE QUOTED

Sr. No	Name of item with specifications	Quantity (No.)	Rate quoted each (Rs.)	Total Amount (Rs.)
01	Cots (Metal Beds)	80		
02	Mattresses	80		
03	Study Table	80		
04	Study Chair	80		
05	Steel racks	40		
	Total			
	GST (----%)			
	Grand Total (including GST)			
	Warranty offered on the Equipments: years (atleast one year warranty should be offered)			
	Total			

- Note: 1. Rates quoted should be inclusive transportation cost to IIFM and supply and installation at IIFM campus. GST/Taxes as applicable at the time of billing will be paid in addition to the quoted cost of materials.
2. A minimum warranty of one year should be offered on the items supplied. However, the actual warranty offered should be mentioned in the column mentioned above.

(Signature and seal of the Tenderer)

FORM FOR PERFORMANCE BANK GUARANTEE
(To be furnished on award of Contract)

To

The Director
Indian Institute of Forest Management
Nehru Nagar, Bhopal

WHEREAS..... (Name and address of Contractor) (Hereinafter called "the Contractor" or "Supplier") has undertaken, in pursuance of Contract No..... dated..... to execute supply of furniture items for your Institute.

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a Nationalized Indian Bank for the sum specified therein as Security for compliance with his obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, upto a total of (amount of guarantee) Rupees..... (in words), such sum being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand, and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the Contract or of the Services to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until 28 days from the date of expiry of the Defects Liability Period.

Signature and seal of the Guarantor.....
Name of Bank.....
Address.....
Date.....

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

(On 100/- rupees Non-judicial stamp paper – to be submitted on award of work order)

AGREEMENT

This Agreement is entered into this..... day of
2012 etween the Indian Institute of Forest Management (IIFM), Bhopal, having its office at
Nehru Nagar, Bhopal, being represented by the Director,(which expression shall include his
successors in office), the first party of the Agreement, and M/s
.....
(being represented by its proprietor which expression shall include its successors or assignees),
the second party, on the other part of the Agreement.

WHEREAS, against the Tender of Indian Institute of Forest Management,
M/s..... have submitted the quotation for the supply of item(s) , details
given in Schedule-I (Supply Order) which shall form the part of this Agreement.

WHEREAS the party on the first party has accepted the quotation of the party for the supply
of item(s) as per the details given in the Schedule-I and the said party has agreed to supply the
items on the terms and conditions explained hereafter and also as per the Order
No..... dated.....

THIS AGREEMENT THUS WITNESSES AS FOLLOWS

- 01.That the Party on the second part will supply the item(s) on the rates mentioned in the
Schedule.
- 02.That the ordered items will be supplied within days or as specified in the Purchase
Order.
- 03.That the items will be supplied strictly according to the brand/specifications/samples,
approved by the competent authority of the Institute.
- 04.inimum guarantee of one year from the date of supply of the item, will be offered by the
supplier, for repair/replacement of the items.
05. That in case of delay in supply within the specified time period in the Supply Order, Director
IIFM without prejudice to its other remedies under the contract, deduct from the contract price as
liquidated damages, 0.5% per week subject to maximum of 5% of the price of the undelivered
items. Such penalty will be deducted from the Bills of the firm or from the Security Deposit of the
Vendor.
06. have also the right to cancel the supply order and forfeit the EMD/Security Deposit,
including black-listing of the party.
07. In case of inferior quality of items, or supply of items not as per the approved
specifications/sample, the Institute has the right to reject the complete material and cancel the
supply order and forfeit the EMD including black-listing of the party; or to impose appropriate
amount of penalty as decided by the Institute.
08. The party on the first part has the right to increase/decrease the quantity of items to be
ordered.

09. That the party on the second part will submit a Security Deposit for an amount of Rs..... by Demand Draft/FD/Bank Guarantee drawn in favour of Director, IIFM, Bhopal.

10. That the party on the second part agreed that they will not make any request for enhancement in the approved rates as per the terms and conditions of the work order.

11. That the party on the second part shall be liable and answerable to the party on the first part in respect of all causes of damages, claims, charges, etc. of any, arising out of carelessness, breach of the Agreement.

12. In case of dispute arising between the parties in respect of interpretation, construction of this Agreement, the same shall be referred to the Director IIFM for adjudication thereof and whose decision shall be final and binding upon both the parties.

13. That the party on the second part undertakes to abide all the terms and conditions as mentioned in the Tender Notice (No.....).

IN WITNESSES WHEREOF, both the parties of this Agreement, sign and execute this Agreement on the date as aforesaid at Bhopal.

(CHIEF ADMINISTRATIVE OFFICER)
Indian Institute of Forest Management
Nehru Nagar, Bhopal.

Second Party:
Name & Address:.....