

**INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL**  
**TENDER NOTICE**  
**No: IIFM/M(M)/22/02**

Sealed Tenders (Two Bid System- Technical and Financial) are invited from Manufacturer / authorized Dealers of Blue Star make Split ACs & Window ACs up to **11/05/2022** for the following works

S. No	Name of work	Estimated Amt. (Rs)
01	CAMC of Blue Star make Split ACs of IIFM, Bhopal	Rs 1,70,000/-

Tender documents are available in our website [www.iifm.ac.in/tender](http://www.iifm.ac.in/tender) which can be downloaded from **28.04.2022 to 10.05.2022 up to 4 PM**. Filled tenders technical bid & Financial bid with name of work & name of tenderer clearly mentioned on the envelope should be submitted in **separate envelope** by **11.05.2022** up to 4.00 pm to the **Chief Administrative Officer, Indian Institute of Forest Management, Nehru Nagar, Post Box no-357, Bhopal-462003**. The tender (Technical Bid) will be opened on **12.05.2022 at 3 PM** in presence of tenderers present, if any. EMD of Rs 4,250/- should be submitted with the Technical Bid in the form of Demand draft from any Nationalized Bank in favour of Director, IIFM. Tenders which qualify the Technical bid will only be considered for opening of Financial Bid, rest of the Financial bid will be rejected. IIFM reserves the right to reject any or all the Tenders received without assigning any reason(s) thereof.

{Chief Administrative Officer}

**INDIAN INSTITUTE OF FOREST MANAGEMENT**

(Tender No.IIFM/M(M)/22/02)

**TENDER FORM FOR**

**Comprehensive Annual Maintenance Contract of Blue Star Make ACs of IIFM  
Bhopal**

**TECHNICAL BID**

(Do not write the amount here. Amount must be mentioned in the FINANCIAL BID)

1. Name of Firm :
2. Office Address with Phone Nos:

(Please tick mark the following columns appropriately)

S.No	Particulars	Yes	No	Enclosures No
01	Copy of currently valid Registration Certification			
02	Copy of certificate of currently valid Manufacturer / authorized Dealership of Blue Star Make ACs			
03	Minimum three Experience of CAMC OF Blue Star Make ACs each amounting to Rs 70,000/- or more			
04	Whether EMD deposited or not			
05	Income Tax return for the last three years			
06	GST No (Copy to be enclosed)			
07	PAN no (Copy to be enclosed)			

Proof of all above documents duly self attested with seal, EMD of Rs 4,250/-in the form of DD in favour of Director, IIFM may be submitted along with the technical bid.

Note: All documents should be enclosed in the above sequence properly.

Place:

Date:

{Name & Signature of the Contractor with seal and address}

## INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

### TERMS & CONDITIONS OF TENDER FOR MAINTENANCE CONTRACT

01. The Rates quoted should be indicated in figures as well as in words and there should not be any overwriting as far as possible. Overwriting, if any should be initialed.
02. Each and every page of the Tender should be signed by the Tenderer before submission as a token of acceptance. Correction, if any, should be duly attested.
03. Rate quoted for each item should be inclusive of all Taxes/Duties, spares, cost of other materials, labor charges, Installation of Equipments at IIFM Campus.
04. **Earnest Money (Refundable) of Rs.4,250/-** should be submitted with the Tender. Tenders received without Earnest Money Deposit will not be considered.
05. The Director, IIFM, Bhopal, reserves the right to accept or reject any or all the tenders in full or part or to waive off any formality, minor deviations and omissions without assigning any reason(s). The Institute reserves the right to reject conditional Tenders/Tenderer's conditions at its discretion.
06. Submission of tender shall be treated as the acceptance of terms & conditions of the tender and any counter terms shall not be accepted.
07. On the award of contract the party has to execute an AMC agreement on Rs.100/- non judicial stamp paper in the prescribed format enclosed. The Security deposit of 10 % of the tendered amount as has to be submitted with the agreement.
08. In case of non-compliance of AMC order, Security deposit will be forfeited and the party is liable for being blacklisted for a period of 3 years. Also further action shall be taken at the costs of the party.
09. Payment will be made on quarterly basis after completion of services satisfactorily.
10. Quarterly servicing during the period of contract mentioned above should be done.
11. Additional visits should be made during the contract period, as and when required, in the event of any breakdown/malfunctioning of the equipment, on intimation in this regard by the customer.
12. Replacement of all spares and materials free of cost which are found defective and found necessary for the unit should be made.
14. The CAMC fee is payable on quarterly basis including on completion of the quarter the party has to submit their bill provided the performance is satisfactory.
15. Providing record chart of servicing, attending complaint for each equipment at the specific location of the AC machine

**FINANCIAL BID**

Tender No.IIFM/M(M)/22/02

**INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL****Sub: CAMC OF Bluestar Make ACs at IIFM campus, Bhopal**

<b>S. No</b>	<b>Make &amp; Type</b>	<b>Capacity</b>	<b>Location</b>	<b>Quantity</b>	<b>Rate Yearly</b>	<b>Amount</b>
01	Blue star Make	2 Ton Split AC	library 2nd Floor- 3 Classroom no 120 - 4	7 nos		
		1.5 ton Split AC	MDP Hostel -12	12 no		
		1.5 Ton Window	Guest house rooms -08	08 nos		
02	LG Make Split AC	2/1.5 ton	Director reception room- 2	05 nos		
			Room no 114 - 2			
			Room no 36 - 1			
03	Godrej Split AC	2 Ton	Room no 64-1	01 no		
04	Hitachi Split AC	2 Ton	Vidwan office room - 4	06 nos		
			Nilgiri common room- 2			
		Total		39 ACs		
		GST				

Note: Please provide the bank account number along with the IFSC Code and Pan Card copy, GST No for releasing the payment.

**Signature of the Party with seal**