

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL

**(An Autonomous Institute of MOEF&CC, GOI)
Post Box No. 357, Nehru Nagar
BHOPAL 462 003 (MP) India**

TENDER NOTICE

No.: IIFM/M(M)/18/12

Sealed Tenders (two bid system – Technical and Financial) are invited from reputed Manufacturers / Authorized service provider/ Authorized Dealers of Water Coolers of reputed company up to **29/10/18** for the following work:

S. No	Name of work	Estimated cost	Make & Type of Equipments held	EMD (Rs)
01	Comprehensive Annual Maintenance Contract of Water coolers from 1 st Oct'2018 to 30 th Sept' 2019	Rs 1,70,000/-	Eureka Forbes, Carry Soft, Kent	4,000/-

Tender documents are available in our website www.iifm.ac.in/Tender or www.tenders.gov.in which can be downloaded from **13.10.18 to 27.10.18 up to 4 PM**. Filled tenders technical bid & Financial bid with name of work & name of tenderer clearly mentioned on the envelope should be submitted in **separate envelope** and should be reached by **29.10.18** to the Chief Administrative Officer, Indian Institute of Forest Management, Nehru Nagar, Post Box no-357, Bhopal-462003. The tender (Technical bid only) will be opened on **30.10.18** at **3 PM** in presence of tenderers present, if any. EMD should be submitted with the Technical bid in the form of Demand draft from any Nationalized Bank in favour of Director, IIFM. Tenders which qualify the Technical bid will only be considered for opening of Financial Bid, rest of the Financial bid will be rejected. IIFM reserves the right to reject any or all the Tenders received without assigning any reason(s) thereof.

{Chief Administrative Officer}

INDIAN INSTITUTE OF FOREST MANAGEMENT
(Tender No.IIFM/M/18/12)

TENDER FORM FOR

Comprehensive Annual Maintenance Contract of Water Coolers for one year

TECHNICAL BID

Name of Firm :

(Please tick mark the following columns appropriately)

S.No	Particulars	Yes	No	Enclosures No
1.	Address of Permanent office of the firm in Bhopal			
2.	Copy of currently valid Registration of the Firm			
3.	Copy of currently valid Manufacturer's or their authorized Dealership/ service provider certificate			
4.	Copy of GST no			
4.	Minimum three Experience of CAMC Services of Water cooler cum Purifiers each amounting to Rs 1,00,000/- or more			
5.	Whether EMD deposited or not			
	Up to 1 crore income PAN card of the Sole proprietor Above 1 crore income PAN card in the name of the firm with audited account is required			
6.	Income Tax return for the last two years			

Proof of all above documents duly self attested with seal, EMD of Rs 4,000/- in the form of Demand draft drawn from any Nationalized Bank in favour of Director, IIFM may be submitted along with the technical bid.

Note: All documents should be enclosed in the above sequence.

Place:

Date:

{Name & Signature of the Contractor with seal and address

Tender for the Work of Comprehensive Annual Maintenance Contract of Water Coolers of IIFM

TERMS & CONDITIONS FOR Comprehensive ANNUAL MAINTENANCE CONTRACT OF WATER COOLER CUM PURIFIER

01. The Rates quoted should be indicated in figures as well as in words and there should not be any overwriting as far as possible. Overwriting, if any should be initialed.
02. Each and every page of the Tender should be signed by the Tenderer before submission as a token of acceptance. Correction, if any, should be duly attested.
03. Rate quoted for each item should be inclusive of all Taxes/Duties, spares, cost of other materials, labour charges, Installation of Equipments at IIFM Campus.
04. Earnest Money (Refundable) of Rs 4000/- should be submitted by way of Demand Draft drawn from any Nationalized Bank in favour of the Director, Indian Institute of Forest Management, Bhopal. Tenders received without Earnest Money Deposit will not be considered.
05. The Director, IIFM, Bhopal, reserves the right to accept or reject any or all the tenders in full or part or to waive off any formality, minor deviations and omissions without assigning any reason(s). The Institute reserves the right to reject conditional Tenders/Tenderer's conditions at its discretion.
06. Submission of tender shall be treated as the acceptance of terms & conditions of the tender and any counter terms shall not be accepted.
07. On the award of contract, the party has to execute an CAMC agreement on Rs.100/- non judicial stamp paper in the prescribed format enclosed and the Security deposit of 10% of the tendered amount has to be submitted with the agreement.
08. In case of non-compliance of CAMC order, Security amount will be forfeited and the party is liable for being blacklisted for a period of 3 years. Also further action shall be taken at the costs of the party.
09. Payment will be made on quarterly basis after completion of services satisfactorily.
10. Four periodical service per year during the period of contract mentioned above should be done.

11. Additional visits should be made during the contract period, as and when required, in the event of any breakdown/malfunctioning of the equipment, on intimation in this regard by the customer is with in the purview of this tender and no extra payment will be made.

12. Replacement of pre-filter candle will be made for once and activated carbon twice every year during the service contract period.

13. Free replacement of worn-out/exhausted parts like Compressor, Fan motor, Chiller tank, Ultra-Violet Lamp, On-off switch, controlling PC, RO system and inlet/ outlet pipe with new parts during the periodical servicing or breakdown visits during the service contract period.

14. While submitting the tender, the envelope should be super scribed mentioning the name of item "Tender for -----".

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Location of water coolers

S.No	Item	Total quantity	Location
01	Eurostar Cooler cum purifier Pureguard-600 (Eureka Forbes make) -	02	Guest house
			Library
02	Aquaguard water purifier 2000ST (Eureka Forbes make) -01	01	Director section
03	Aquaguard Multifunctional water purifier (Eureka Forbes make) -01	01	ICCF Cell
04	UV Water Purifier (5 Stage Purification) Make: Aqua Soft	05	Mess- 1
			Vindhyachal I -1 SF
			Faculty wing -1 (GF)
			Faculty wing - 1 (FF)
			Arravalli -1
05	Water Cooler cum Purifier water cooling capacity 70-80 lit (Eureka Forbes make)	06	Vindhyachal I -1 FF
			Aravalli -1
			Nilgiri-1 FF
			IP Centre -1
			Canteen -1
			PFM classroom (FF)-1
06	Water cooler 40/80 (PSS)	04	Mess
			Vindhyachal I SF
			Faculty wing (GF)
			Faculty wing (FF)
07	Usha Water Cooler Model SS4080 (excluding compressor)	09	Gust house
			MDP hostel
			Admin (near Central store)
			Arravalli (GF)
			Vindychal II(GF)
			Vindychal I (GF)
			Nilgiri (GF)
			Mess
			PFM classroom (GF)
08	Eureka Forbes Aquaguard UV Commercial Water Purifier Model AG200	09	-Do-
09	Water Cooler cum Purifier water cooling capacity 100-120 lit (Eureka Forbes make)	02	Vidwan (GF +FF)

FINANCIAL BID

INDIAN INSTITUTE OF FOREST MANAGEMENT, BHOPAL
(Tender No.IIFM/M/18/12)

Sub: CAMC of Water coolers cum water purifiers for one year 2018-19 (01.12.18 to 30.10.19)

S.No	Item	Quantity (nos)	Annual Rate for each	Amount
01	Eurostar Cooler cum purifier Pureguard-600 (Eureka Forbes make)	02		
02	Aquaguard water purifier 2000ST (Eureka Forbes make)	01		
03	Aquaguard Multifunctional water purifier (Eureka Forbes make)	01		
04	UV Water Purifier (5 Stage Purification) Make: Aqua Soft	05		
05	Water Cooler cum Purifier water cooling capacity 70-80 lit (Eureka Forbes make)	06		
06	Water Cooler 40/80 (PSS) Make: Voltas	04		
07	Usha Water Cooler Model SS4080 (excluding compressor)	09		
08	Eureka Forbes Aquaguard UV Commercial Water Purifier Model AG200	09		
09	Water Cooler cum Purifier water cooling capacity 100-120 lit (Eureka Forbes make)	02		

Note: The CAMC includes maintenance including replacement of Compressor, fan motor, chiller tank, UV lamp, on-off switch, controlling PC,RO system, candle replacement and inlet / outlet pipe.

Note: Please provide the bank account number along with the IFSC Code and Pan Card copy for releasing the payment.

Signature of the Party with seal